

**MINUTES OF MEETING  
NORTH POWERLINE ROAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the North Powerline Road Community Development District was held on Wednesday, May 6, 2020 at 10:00 a.m. via Zoom Teleconference.

Present via Zoom and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairman
Phillip Allende	Assistant Secretary
Andrew Rhinehart	Assistant Secretary
Kevin Chinoy	Assistant Secretary

Also present via Zoom or telephone were:

Jill Burns	District Manager/GMS
Michelle Rigoni <i>via phone</i>	HGS
Heather Wertz <i>via phone</i>	Absolute Engineering
Roy Van Wyk	HGS

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. Five board members were present via Zoom constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

No members of the public were present by Zoom. There being no public comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the March 11,  
2020 Board of Supervisors Meeting**

Ms. Burns asked for any questions, comments, or corrections on the minutes. The board had no changes to the minutes.

On MOTION by Mr. Rhinehart, seconded by Mr. Heath, with all in favor, the Minutes of the March 11, 2020 Board of Supervisors Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-09  
Setting a Public Hearing and Approving  
the Proposed Fiscal Year 2021 Budget**

Ms. Burns stated the budget was attached to the Resolution. The budget would be Developer funded. The total budget amount is \$286,038 to be funded by the Developer as the expenses are incurred. Ms. Burns asked for any questions or comments on the budget line items. She stated the field items are estimates based on when they thought amenities and landscaping would come online from discussion with Patrick. The suggested date for the Public Hearing is August 5, 2020 at 10:00 a.m., which is the regularly scheduled August meeting.

On MOTION by Mr. Heath, seconded by Ms. Rhinehart, with all in favor, the Resolution 2020-09 Setting a Public Hearing for August 5, 2020 at 10:00 a.m. and Approving the Proposed Fiscal Year 2021 Budget, was approved.

**FIFTH ORDER OF BUSINESS**

**Acceptance of Fiscal Year 2019 Audit**

Ms. Burns noted that on page 25 is the report to management which summarizes the audit. It was a clean audit and there were no instances of non-compliance, and there were no findings. It has been reviewed by Counsel and by Management.

On MOTION by Mr. Heath, seconded by Mr. Chinoy, with all in favor, the Fiscal Year 2019 Audit, was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-10  
Designating a Date, Time, and Location  
for a Landowners' Meeting and Election**

Ms. Burns noted per statute the meeting needed to be held on November 3, 2020. The Board does not need to be present for the Landowners' Election. It was decided to be held at 9:35 a.m. at the Cassidy offices located at 346 E. Central Ave., Winter Haven, FL 33880.

On MOTION by Ms. Schwenk, seconded by Mr. Chinoy, with all in favor, Resolution 2020-10 Designating November 3, 2020 at 9:35 a.m. at the Cassidy offices at 346 E. Central Ave., Winter Haven, FL 33880, for the Landowner's Meeting and Election, was approved.

**SEVENTH ORDER OF BUSINESS**

**Review and Ranking of Proposals  
Received for Phase 1 Construction RFP**

Ms. Burns noted these bids are not due for a couple of days, but the intent is to continue the meeting. Ms. Wertz confirmed the bid openings would be at 3:00 p.m. on May 8<sup>th</sup>. That gives Ms. Wertz a week to review and rank them prior to setting the meeting. This item was tabled to the continued meeting.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Rigoni and Mr. Van Wyk had nothing further to report.

**B. Engineer**

Ms. Wertz had nothing further for the board.

**C. District Manager's Report**

**i. Approval of Check Registers**

Ms. Burns presented the check register and asked for any questions.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Check Register, was approved.

**ii. Balance Sheet and Income Statement**

Ms. Burns presented the financials and stated there was no action and asked for any questions.

**NINTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Supervisor's Requests and Audience  
Comments**

There being none, the next item followed.

May 6, 2020

North Powerline Road CDD

**ELEVENTH ORDER OF BUSINESS**

**Continuation of Meeting**

The meeting was continued to May 21<sup>st</sup> at 10:00 a.m..

On MOTION by Mr. Heath, seconded by Mr. Chinoy, with all in favor, the Meeting was Continued to May 21, 2020 at 10:00 a.m.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman