

**MINUTES OF MEETING
NORTH POWERLINE ROAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the North Powerline Road Community Development District was held on Wednesday, **October 2, 2019** at 10:00 a.m. at the 346 E Central Ave., Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairman
Phillip Allende	Assistant Secretary
Andrew Rhinehart	Assistant Secretary
Kevin Chinoy <i>via phone</i>	Assistant Secretary

Also present were:

Jill Burns	District Manager/GMS
Roy Van Wyk	HGS
Heather Wertz <i>via phone</i>	Engineer

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. A quorum was present.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated there are no members of the public present.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the September 11th,
2019 Board Meeting**

Ms. Burns asked for any questions, comments, or corrections on the minutes. The board had no comments.

On MOTION by Mr. Rhinehart, seconded by Mr. Allende, with all in favor, the Minutes of the September 11th, 2019 Board of Supervisors Meeting, were approved.
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Ms. Burns noted that Ms. Schwenk joined the meeting

FOURTH ORDER OF BUSINESS

Consideration of Proposals for Construction Services for Phase 1A Infrastructure Improvements

Ms. Burns stated that the proposals were emailed out to everyone and due to the size they weren't included in the agenda package. Ms. Wertz did a ranking that is included in the package. Ms. Burns asked Heather to go over the proposals and the ranking.

Ms. Wertz stated when the bid was opened the rankings were QGS at 7.9 million, Tucker Paving at 8.2 million, Kearney at 8.25 million, and then JMHC at 9.6 million. The bids were reviewed to make sure everything was included and there weren't any exclusions.

The bid price was adjusted to make sure they were apples to apples. For the bid price, the low bidder was still QGS 8.136 million and then Tucker Paving was the same 8.2 million. Kearney adjusted down to 8.259 and JMHC went down a little bit, but still high. The days to complete were 330 days, or 11 months for QGS. Both Tucker and Kearney were below that at 8 and 9 months, and then JMHC was 14 months. After the analysis was done, the rankings were based on price, and then schedule. For price, QGS had 25 points and the other three were deducted for being higher. Kearney and Tucker were not deducted for schedule because Ms. Wertz didn't believe that 8 to 9 months was a reasonable timeframe. The overall ranking for QGS was 99, for #1. Tucker was at 98 for #2. Kearney at 97 for #3, and JMHC was at 90 for #4.

Mr. Heath asked Ms. Wertz about the comment she made on record regarding the 8 to 9 month schedule Tucker and Kearney proposed. Ms. Wertz confirmed her stance, that she doesn't believe 8 or 9 months is reasonable, and listed reasons why.

Ms. Burns asked Ms. Wertz if all the bids that she received were complete and had all the materials in the bids. She confirmed yes, they were all complete. Mr. Heath made a motion to accept Absolute Engineering's rankings putting QGS as the #1 ranking and awarding the contract to QGS.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, Ranking QGS #1 for Construction Services for Phase 1A Infrastructure Improvements and Authorization of Staff to Send Notice of Intent to Award, was approved.

Ms. Burns stated the Notice of Intent to Award would be sent to all of the

proposers.

FIFTH ORDER OF BUSINESS

Consideration of Audit Engagement Letter with Grau and Associates to Perform the Audit for Fiscal Year 2019

Ms. Burns stated an amendment was received from counsel to add a line of language into the agreement. The motion is to approve the Audit Engagement Letter as amended by counsel.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Audit Engagement Letter with Grau and Associates to Perform the Audit for Fiscal Year 2019, was approved as amended.

SIXTH ORDER OF BUSINESS

Consideration of Bond Financing Team Funding Agreement

Ms. Burns noted the agreement in the package was with JMBI, and the developer would agree to make available the funds necessary to proceed with the issuance of bonds for this district.

On MOTION by Mr. Heath, seconded by Mr. Allende, with all in favor, Bond Financing Team Funding Agreement, was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Wyk had nothing further to report.

B. Engineer

Ms. Wertz had nothing further to report.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns noted the total of \$16,173.74 .

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, Approval of the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns stated the financials are in the package and noted she would be happy to answer any questions.

EIGHTH ORDER OF BUSINESS

Other Business

Ms. Burns asked if there were any other business items. There being none, the next item followed.

NINTH ORDER OF BUSINESS

**Supervisor's Requests and Audience
Comments**

Ms. Burns asked if there were any supervisor's requests. Hearing none, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

The meeting was adjourned.

On MOTION by Mr. Heath seconded by Mr. Rhinehart with all in favor, the meeting was adjourned.


Secretary / Assistant Secretary


Chairman / Vice Chairman