

**MINUTES OF MEETING
NORTH POWERLINE ROAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the North Powerline Road Community Development District was held on Thursday, **April 28, 2021** at 2:00 p.m. at 346 East Central Ave., Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairman
Kevin Chinoy	Assistant Secretary
Phillip Allende	Assistant Secretary
Andrew Rhinehart	Assistant Secretary

Also present were:

Jill Burns	District Manager/GMS
Michelle Rigoni	HGS
Patrick Marone	

The following is a summary of the discussions and actions taken at the April 28, 2021 North Powerline Road Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Five Board members were present in person constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

No members of the public were present via Zoom. There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the April 6, 2021
Board of Supervisors Meeting**

Ms. Burns presented the April 6, 2021 meeting minutes and asked for any comments, corrections, or changes. The Board had no changes.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Minutes of the April 6, 2021 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

**Presentation of Third Amended and
Restated Engineer's Report**

This item was tabled for a future meeting.

FIFTH ORDER OF BUSINESS

**Presentation of Master Assessment
Methodology for Annexed Parcels**

This item was tabled for a future meeting.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2021-07
Declaring Special Assessments on
Boundary Amendment Parcel**

This item was tabled for a future meeting.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2021-08
Setting a Public Hearing on the Imposition
of Special Assessments on Boundary
Amendment Parcel**

This item was tabled for a future meeting.

EIGHTH ORDER OF BUSINESS**Consideration of Resolution 2021-14 Approving the Proposal Fiscal Year 2022 Budget (Suggested Date: July 28, 2021), Declaring Special Assessments, and Setting the Public Hearings on the Fiscal Year 2022 Budget and the Imposition of Operations & Maintenance Assessments**

Ms. Burns noted that the budget was included in the agenda package and that it was based on a full year of landscaping for Phases 1 and 2. She added that they were given estimates on the landscaping as listed in the package and pointed out that the estimate for the Amenity was December 2021. Ms. Rigoni asked whether the O&M was fairly and reasonably allocated, and Ms. Burns confirmed yes. She noted that the total budget amount was \$434,430 with a plotted ERU on 567 lots in Phases 1 and 2 as well as an unplotted ERU for the other areas. She pointed out that it contemplated the boundary amendment being completed before the start of the fiscal year. Ms. Burns also added that the per unit assessment on the platted lots was \$707.45 and the unplatted was \$212.23. She also noted that the public hearing date that they were suggesting was July 28th at 10:00 a.m. at the current location. She asked for a motion to approve.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, Resolution 2021-14 Approving the Proposal Fiscal Year 2022 Budget, Declaring Special Assessments, and Setting the Public Hearings on the Fiscal Year 2022 Budget and the Imposition of Operations & Maintenance Assessments for July 28, 2021, was approved.

NINTH ORDER OF BUSINESS**Public Hearing****A. Public Hearing on the District's Use of the Uniform Method of Levying, Collection & Enforcement of Non-Ad Valorem Assessments on Boundary Amendment Parcel**

Ms. Burns confirmed that proper notices were given according to Florida law and asked for a motion to open the public hearing.

On MOTION by Ms. Schwenk, seconded by Mr. Allende, Opening the Public Hearing, was approved.

- i. Consideration of Resolution 2021-15 Expressing the District's Intent to Utilize the Uniform Method of Collection on Boundary Amendment Parcel**

Ms. Burns stated that the resolution was included in the agenda package, noting that it would allow the District to use the Polk County tax bill to collect the assessments on the boundary amendment parcel. She asked for a motion to approve.

On MOTION by Mr. Heath, seconded by Mr. Allende, Resolution 2021-15 Expressing the District's Intent to Utilize the Uniform Method of Collection on Boundary Amendment Parcel, was approved.

Ms. Burns asked for a motion to close the public hearing.

On MOTION by Mr. Rhinehart, seconded by Mr. Allende, the Closing the Public Hearing, was approved.

TENTH ORDER OF BUSINESS

Consideration of Proposals for Series 2020 Arbitrage Rebate Services

Ms. Burns stated that the District was required to issue a report that stated they did not make earn more interest than they paid on the bonds.

A. AMTEC

Ms. Burns stated that the AMTEC agreement was \$450 a year.

B. Grau & Associates

Ms. Burns stated that the Grau & Associates was \$600 a year.

She suggested that the Board accepted the lower bid unless there were any concerns. Hearing none, she asked for a motion to approve.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the AMTEC Proposal for Series 2020 Arbitrage Rebate Services, was approved.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Rigoni had nothing further to report to the Board.

B. Engineer

There being none, the next item followed.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns stated that the Check Register was already included in the agenda.

On MOTION by Mr. Heath, seconded by Mr. Allende, with all in favor, the Check Register, were approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated that financials were included for review through March 31st, adding that there was no action required. She asked if the Board had any questions, and hearing none, the next item followed.

iii. Ratification of Summary of Requisitions

a. Summary of Series 2020 Phase 1 Requisitions #37 to #46

b. Series 2020 Phase 2 Requisitions #33 to #35

On MOTION by Mr. Heath, seconded by Mr. Allende, with all in favor, the Series 2020 Phase 1 Requisitions #37 to #46, and Series 2020 Phase 2 Requisitions #33 to #35, were ratified.

TWELFTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

Mr. Allende asked to resign from his seat, and Ms. Burns asked if there was a nomination to fill the vacancy. Mr. Rhinehart nominated Patrick Marone as Assistant Secretary.

On MOTION by Mr. Rhinehart, seconded by Mr. Heath, with all in favor, the Nomination of Mr. Patrick Marone to fill the vacancy of Seat #3 as Assistant Secretary, was approved.

Ms. Burns swore in Mr. Marone.

April 28, 2021

North Powerline Road CDD

FOURTEENTH ORDER OF BUSINESS

Adjournment

Ms. Burns asked for a motion to adjourn.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned.


Secretary / Assistant Secretary


Chairman / Vice Chairman